

**Glenville State College
Board of Governors Meeting
October 20, 2004
Heflin Student Union, Verona Mapel Room
Glenville, West Virginia**

Members Present: Mrs. Marjorie Burke, Chair
Mr. R. Terry Butcher
Ms. Laura Kurtz Kuhns
Mr. R. Fred Radabaugh
Ms. Frances Schmetzer
Mr. Gary Arbogast, Faculty Representative
Ms. Mary Alltop, Staff Representative
Ms. Nicole Maxwell, Student Representative

Members Absent: Mr. Ronald Blankenship, Vice Chair
Mr. Les Facemyer
Mr. Joseph Peters

Staff Present: Dr. Robert N. Freeman, President

Call to Order

Chairperson Marjorie Burke called the meeting to order at 12:40 p.m. A quorum was established.

Approval of August 18, 2004 Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE AUGUST 18, 2004, MEETING. LAURA KURTZ KUHNS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

None.

President's Report

- a. **Report on Staff Activities**

brunch went very well and had over 100 attendees. Ms. Dittman extended thanks to Ms. Debra Nagy for all of her efforts in organizing the Alumni brunch and awards.

President Freeman announced that a report from the Foundation will be added permanently to the agenda. He also indicated that he would keep the Board informed of the capital campaign.

After a brief discussion, Chairperson Burke requested that President Freeman provide a copy of the Foundation audit and/or financial statement to the Board of Governors.

- e. **Update on Admission Data** - Dr. Freeman reported that the current FTE is 1167 and headcount is 1318. FTE is down a little over 3% and headcount is down 4% from last fall. He stated that the College is in the process of hiring a new Director of Continuing Education to work with high schools, FCI-Gilmer, and area businesses to help bring enrollment up. Michelle Wicks is also working with her staff to implement new strategies to increase enrollment. Dr. Freeman noted that losing the CTC, along with Fairmont recruiting EEP students and students in career/tech centers within GSC's area, has made a great impact on GSC's enrollment.
- f. **Quarterly Budget Information** – Dr. Freeman referred to the budget report in the board book. He noted that as of September 30, 2004 GSC is \$816,265.00 to the good in revenues over expenses. He thanked Mr. Hardman for all of his efforts in working with the budget.
- g. **Construction/Planning Update**
-*Robert F. Kidd Library* – Dr. Freeman reported that the bid documents will be up for bid in November and construction should begin in January. He anticipates completion of the

- k. **Performance of High School Students Enrolled in Public Colleges and Universities, Fall 2003** – The report included in the book for September 2004 was replaced with a handout of an updated report for October 2004. The September 2004 report included inaccurate data. Dr. Freeman reported that he contacted Chancellor Mullen after he reviewed the published data reported by the Higher Education Policy Commission. After speaking to the Chancellor, it was determined that when GSC added the new Gen Ed courses in 2002, we coded the courses using category 32 which included the area of developmental studies. It was determined to be an appropriate category at that time. This year, the Higher Education Policy Commission decided to count all of category 32 as developmental studies courses and did not contact GSC before reporting that data to the public. The data has now been corrected for ten counties within GSC's area. Dr. Freeman indicated that GSC does not deny we made a mistake, but HEPC should have checked the data before publishing it. He noted that it was clearly an unfortunate set of circumstances for all.

Committee Reports

Student and Academic Affairs Committee

Fran Schmetzer served as sub-chair for the committee and asked Dr. Butler to give a report to the Board on the compact goals.

Dr. Butler gave a report on the compact goals and noted that the GSC long-term goals may be higher this year as compared to last year due to an effort to align them with WV Higher Education goals. There was a discussion regarding the licensure passage rates which raised some concern. The passage rate of students taking the licensure exam for Land Resources was much lower than in recent years. After the discussion,

IT WAS MOVED BY FRAN SCHMETZER THAT THE BOARD OF GOVERNORS APPROVE THE 2004 COMPACT PROGRESS REPORT AND REQUESTS THAT THE PRESIDENT FORWARD THE REPORT TO THE HIGHER EDUCATION POLICY COMMISSION AS PROPOSED. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY FRAN SCHMETZER THAT THE THE PRESIDENT PROVIDE A REPORT TO THE BOARD OF GOVERNORS BY NOVEMBER 30TH AS TO WHAT STEPS ARE BEING TAKEN TO REMEDIATE THE PERCENTAGE OF STUDENTS WHO PASS THE STATE EXAM FOR LICENSURE IN LAND SURVEYING. NICOLE MAXWELL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman indicated that he would present a report to the Executive Committee of the Board at the December 1st meeting.

Gary Arbogast suggested that the Board might want to consider state and national benchmark data in which to compare licensure passage percentage data with the College's data.

Fran Schmetzer replied that the committee had asked for the same data and found that there was not any data available.

Committee of the Whole

New Business

Chairperson Burke made reference to the memo that was sent regarding board training. She handed out rental facility rates for the Board to review.

After a lengthy discussion, the consensus of the Board was to schedule a training workshop for the Board between January 8th and 13th, 2005.

Chairperson Burke asked President Freeman and Ms. Kurtz Kuhns to facilitate the training workshop. It was decided to hold the board training at Stonewall Resort with Ms. Kurtz Kuhns handling the conference room reservations/rental and President Freeman handling the lunch arrangements.

President Freeman indicated that he would poll the board members in reference to the dates between January 8th and 13th

Whereas Mr. Southall served as a member on the Glenville State College Board of Advisors, and on the Glenville State College Board of Governors from 1998 – 2004; and,

Whereas Mr. Southall has maintained his commitment to the *Renaissance of Shared Values*; and,

Whereas Mr. Southall has answered the College's calling of *Tradition, Innovation, Leadership* and *Community* in his role as a member of the Glenville State College Board of Governors;

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Mr. Donald E. Southall for his commitment to Glenville State College and to his service on the Board of Governors.

Recorded this 20th day of October the year of our Lord, 2004.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE RESOLUTION FOR DONALD SOUTHALL AS PROPOSED AND THAT IT BE PRESENTED TO MR. SOUTHALL AT AN APPROPRIATE TIME BY A MEMBER OF THE COLLEGE. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairperson Burke adjourned the meeting at 2:20 p.m.

Teresa Sterns
Executive Assistant to the President