

GLENNVILLE STATE UNIVERSITY POLICIES

ACADEMIC POLICY 28A

STANDARDS AND PROCEDURES FOR GRADUATE ADMISSIONS

28A.1. General

- 1.1. Scope– Policy regarding standards and procedures for graduate admissions.
- 1.2. Authority W. Va. Code §§ 18B1-6 and 18B2A-4
- 1.3. Effective Date: D Ç í U î î ð

28A.2. Basic Graduate Admission Standards

- 2.1. All first time candidates applying for admission to graduate programs must submit the following:
 - 2.1.1. An application for graduate admission;
 - 2.1.2. Official undergraduate transcripts sent directly to the GSU Admissions Office from all undergraduate institutions attended;
 - 2.1.3. Official undergraduate transcript from the bachelor’s degree granting institution demonstrating a minimum overall 2.75 grade point average (GPA) or the minimum GPA set by the individual graduate degree program, which may require a higher grade point average and/or additional credentials or documentation for admission. Applicants in the final semester of their undergraduate education must send to the GSU Admissions Office a final official transcript showing the undergraduate degree once the degree is awarded;
 - 2.1.4. Test scores (e.g., PRAXIS, GRE, GMAT) as required by the specific program; and
 - 2.1.5. Selective Service Registration verification, if applicable.
- 2.2. All transfer students applying for admission to graduate programs must submit the items listed in subdivision 2.1.1., 2.1.2., 2.1.4., and 2.1.5. above and graduate transcripts from all graduate institutions attended.
- 2.3. The University may consider for full admission candidates who have not earned the required minimum undergraduate GPA from the bachelor’s degree granting institution if they have successfully completed at least six hours of graduate coursework with a

- 2.6. Glenville State University is authorized by the United States Department of Homeland Security to enroll non-immigrant visa students with F-1 student status. Glenville State University participates in the West Virginia Higher Education Policy Commission's J-1 scholars program. International students must have earned the equivalent of a United States baccalaureate degree from an accredited institution.
- 2.6.1. If a candidate does not have a bachelor's degree from an accredited institution in the United States, the candidate shall have the degree evaluated by an approved evaluation firm using a course-by-course evaluation procedure and submit the results of the evaluation to the University with the documents listed below.
- 2.6.2. The U.S. Department of Homeland Security requires F-1 Students to enroll in a minimum number of "physical presence" courses each semester in order to meet the full-time enrollment requirement.
- 2.6.3. All international candidates applying for admission to graduate programs must complete and submit all of the following:
- 2.6.3.a. Application for admission;
 - 2.6.3.b. Copy of passport;
 - 2.6.3.c. Original or attested copies of the undergraduate degree, including the diploma;
 - 2.6.3.d. Proof of English language proficiency, as evidenced by:
 - 2.6.3.d.1. International English Language Testing System (IELTS) score

2.6.3. A member of the University's graduate studies council with international experience shall review applications from international candidates to ensure that the application is complete and meets the minimum institutional requirements for admission. In order to be reviewed, the application file must be complete with the master's degree program and international requirement prior to review.