Glenville State University
Staff Council Minutes
March 21, 2023
IN-PERSON/TEAMS

I. Call the Meeting to Order

a. Chair, Eric Marks, called the meeting to order at 8:43 am

II. Attendance

a. Members Present: Ashley Nicholas, Chelsea Stickelman, Bridget Carr, Eric Marks, Dustin
Crutchfield, Chris Carver, Cody Moore
b. Members Absent: Casey Smola, Brittany Benson, Michele Lang
c. Other Attendance: Kendra Pullen, Carrie McKeown, Megan Crumm, Tegan McEntire,
Jeremy Carter, Ann Reed, Heather Moyers

III. Review of Minutes from Last Meeting

a. There was a correction to the February minutes: the minutes reviewed at the February
meeting were from September instead of August
b. Bridget motioned to approve the minutes including the correction, Chelsea seconded.
Motion passed.

IV. Committee Reports

a. Human Resources – Tegan McEntire

a.

d. ACCE – Michele Lang

a. No update at this time

e. Chair/Cabinet – Eric Marks

a. Working to finalize plan so that Pre-Nursing students can be athletes

b.

c. Staff Handbook Amendment:
i. Eric received a suggestion for a change to the process for written
warnings
ii. Dustin motioned to approve the changes, Cody seconded. Motion
passed

VI. New Business

a. Staff Development Requests

i. Jeremy Carter applied for $699.57 for a Master’s course. Chelsea motioned to
approve the request, Bridget seconded. Motion passed
ii. Charles Yakubow applied for funds to cover the cost of accommodations for a
conference. As it is currently stated, Staff Council cannot approve funds to cover
travel accommodations, and could not approve this application
iii. Chelsea asked if Dr. Manchin removed this restriction since it was put in place
under Dr. Nelson. Eric will inquire at the next Cabinet meeting
iv. Eric recommended tabling Charles’ application until the conversation with Dr.
Manchin
v. A requisition may not be needed to process these reimbursements in the future,
but Council wants to continue requiring it

b. Elections for New Upcoming Representatives

i. Chelsea recommended having representatives run elections for EEO groups they
are not a part of
ii. Chelsea, Bridget, Eric and Cody volunteered to run elections
iii. Eric will create a Microsoft Form for each election and send to those running
elections
iv. Bridget motioned to approve this process for replacing representatives, Chris
seconded. Motion passed

c. Update on Staff Advanced Degree Compensation

i. Council needed to appoint a staff member to be on approval committee
ii. Chelsea nominated Bridget, and Bridget accepted
iii. Cody motioned to approve the appointment, Chelsea seconded. Bridget
abstained. Motion passed

d. Other

i. Student Life Committee update: Chelsea updated the Council that this
committee has been meeting regularly and Conner is working on the Student
Handbook and holding committees accountable

ii. Upcoming Events:

1 . Blood D riv e sponso red by Hidden Promise: 4 /18

2 . Career Fair: 4/1 4

3 . Military Appreciatio n Ball: 4/15

VII. Adjourn

a. Chelsea motioned to adjourn the meeting, Cody seconded

b. Meeting adjourned at 9 :2 9 a.m.

Respectfully submitted,

Ashley Nicho las, Secretary Date March 21, 2023