





- c. Years of Service Recognition
    - a. Dr. Manchin is in support of this
    - b. Need to find a time that works for both faculty and staff, possibly December
    - c. Eric is working with Teresa on this
  - d. Pay Increases for Furthering Education
    - a. Eric is working with Dr. Clements on this, and Dr. Clements has sent the information to Dr. Manchin
- VI. New Business
- a. Staff Development Request
    - i. Jeremy Carter submitted a request for Staff Development for classes at WVU
    - ii. Bridget motioned to approve the request for \$1000, Cody seconded. Request approved.
    - iii. Eric is concerned that staff have to pay for their professional development activities before being reimbursed. Faculty don't have to pay up front like staff do. Most staff can't afford to attend conferences and activities for professional development.
- VII. Adjourn
- a. Chelsea motioned to adjourn the meeting, Hannah seconded.
  - b. Meeting adjourned at 9:21 am

Respectfully submitted,

Ashley Nicholas, Secretary

Date August 20, 2021