

Library Advisory Committee

Library Advisory Committee Meeting Minutes

November 6, 2018

Fall 2018

Members Attending: Gary Arbogast, Jeffrey Bryson, Shelly Ratliff for Shara Curry, Art DeMatteo, Maureen Gildein-Kraus, Melissa Gish, Jason Gum, Jeremy Keene, Amanda Lamb, Gail Westbrook, Rick Witte

Members Absent: Shara Curry, John McKinney, Gary Morris, Victor Vega

The meeting was called to order at 12:30 pm by Melissa Gish.

Introduction of Members

Old Business:

Previous Meeting Discussion: The previous meeting on October 19, 2017 mostly centered on administrative needs and concerns focused on the removal of physical collections to provide space for the Academic Success Center and Student Support Services. Other discussions revolved around outreach activities in the form of information literacy sessions, computer lab updates, statistics, internships, and weeding. While the idea to bring Student Support Services into the building was scrapped, the library staff did end up clearing all of third floor to accommodate the Academic Success Center remodeling.

New Business:

Elections: Elections took place for the Chair and Secretary positions. Melissa Gish was re-nominated as chair by Art DeMatteo, seconded by Gail Westbrook, and all members voted in favor. Melissa Gish accepted. Amanda Lamb was nominated to be secretary by Melissa Gish, seconded by Gail Westbrook, and all members voted in favor. Amanda Lamb accepted.

Budget: There have been issues with getting several invoices paid, although the budget allotment for the library was increased from \$105,000 last fiscal year to \$140,000 this

fiscal year. However, Dr. Keene explained that he understood this allotment would include our student assistant budget. In previous years the student assistant budget was totally separate from operations. As mandated, non p-card invoices are received and paid through the business office. Marissa Fox, from language and literature, has graciously made all our p-card orders and their payment transactions this year. Jason Gum

Renovation: While a plan was developed to have the new Academic Success Center open at the beginning of the fall 2018 semester, it looks like the renovations will not be finished until the end of the semester.

Open Discussion:

Website:

services in a number of ways. Jason Gum has discussed making improvements with the new website facilitator. Authorities for changes were handed off to specific departments internally. Dr. Keene expressed his concern in general, and stated that he and his students have trouble accessing different parts of the website from different locations throughout the state because of loading issues, potentially related to internet speed. The library website usage counter is not compatible with the new web system. A new way of tracking our website usage has been requested. All library online forms had to be redesigned by Web Developer and Jason Gum.

Science Fiction and Fantasy Guild: In conjunction with the 6th