

Glenville State College

Staff Council Minutes

March 23, 2021

IN-PERSON/TEAMS

I. Call the Meeting to Order

- a. Chair, Chelsea Stickelman, called the meeting to order at 8:34 am

II. Attendance

- a. Members Present: Chelsea Stickelman, Jason Gum, Ashley Nicholas, Mandy Wiant, Cheyenne Singleton, Bridget Carr, Dustin Crutchfield, Michele Lang, Cody Moore, Eric Marks and Jim Tatman
- b. Members Absent: Casey Moore
- c. Other Attendance, via Teams: Adrian Duellley, Victoria Francis, Sherry Jenkins, Kathy Gilbert and Joyce Riddle

III. Review of Minutes from Last Meeting

- a. January minutes: Jason motioned to accept the minutes, Cody seconded. Minutes approved.
- b. February minutes:
 - a. U
 - b. Under Old Business # U
 - c. Dustin motioned to accept the minutes with changes made, Jason seconded. Minutes accepted.

IV. Chair Comments

- a. Chelsea had no comments.

V. Committee Reports

- a. Human Resources Tegan McEntire
 - i. The HR office is starting staff evaluations. They have been lengthy in the past, and Tegan is wanting to cut down some information so that supervisors are more apt to complete them. HR is asking for feedback on what can be changed/removed from the current evaluation form.
 - ii. Tegan asked staff to watch for fraud letters received in the mail. If you receive one, let Tegan know.

b. B 8

h. The Housing policy is also going to be changed. We currently have people living off-campus who are not qualified to do so.

c. Treasurer: Mandy Wiant

- i. Ginny Grottendieck Scholarship: \$1465.41
- ii. Staff Council: \$555.91

d. ACCE: Michele Lang

2. Faculty Senate is asking to reinstate and merge Retention and Enrollment Committees, which would be chaired by Jason Yeager.
 3. Library and Scholarship/Financial Aid by-laws have not been looked at by Faculty Senate yet
 4. The Student Life and Textbook Affordability committees were discontinued
- ii. Staff Council Constitution Change: Chelsea said the CLC Committee wanted to remove the last line in section 4A about employment.
 1. Jason also said page 4 6C should be removed (about elections and non-expiring members)
 - iii. The Health & Human Performance major will be relocated to the Science & Math Department
 - iv. Overload Pay Policy verbage was discussed; when does a course become an overload? This will be discussed again at next meeting.

f. Assessment Committee Jason Gum

- i. The Committee went over last year s ASC reports.

g. Cabinet Chelsea Stickelman

- i. During the President s Cabinet meeting, they went over the Marshall MOUs. The Cabinet also wants to restart the MOU for Athletic Training.
- ii. Bert is meeting

- ii. Nominations need to be sent one day before next meeting
- iii. Nominations can be emailed to representatives
- iv. Chelsea will send an updated EEOC list to Chelsea
- v. Chelsea will send out recommendation lists, and will bring nominations to April meeting

IX. Adjourn

- a. Jason motioned to adjourn, Michele seconded
- b. Meeting adjourned 9:43am

Respectfully submitted,

Ashley Nicholas, Secretary

Date March 30, 2021