

Glenville State University (GSU) is guided by the principle that students' active involvement in their education enhances their learning and development. In keeping with this principle, GSU considers its primary relationship to be with its students. It is important for students and parents to discuss how they will communicate concerning academic information. Academic progress is reported to students with the expectation that this information will be part of on-going discussions with parents/guardians.

If said discussions are not taking place with the student, the Family Educational Rights and Privacy Act (FERPA) has provided two ways in which parents/guardians of dependent students may access the educational records of the student.

(1). Request your student to complete, sign and submit the FERPA Release Form to the Registrar's Office. A student's signed written consent must identify the person(s) to whom disclosure should be made. Once a consent form is signed it remains in effect until the student revokes it by submitting the "FERPA Revocation Form".

OR

(2). You as the parent or guardian may complete and sign from and submit it to the Registrar's Office. You must accompany this form with a signed copy of the preceding year's return to demonstrate that student is a dependent for