

**Glennville State College
Board of Governors Meeting
February 7, 2018
Waco Center, Hall of Fame Room
Glennville, West Virginia**

Members Present: Mr. Greg Smith, Chairperson
Mr. Tim Butcher, Vice Chair
Dr. William Deel
Mr. Mike Forbes
Mr. Stephen Gandee, via teleconference
Mr. Richard Heffelfinger
Mr. Ralph Holder
Ms. Sue Morris, via teleconference
Mr. Larry Baker, Faculty Representative
Mr. Dustin Crutchfield, Staff Representative
Mr. J. Cameron Woods, Student Representative

Members Absent: Mr. Mike Rust

Staff Present: Dr. Tracy L. Pellett, President
Mr. John Beckvold, Vice President for Business & Finance
Mr. Marty Carver, Vice President for Enrollment
Mr. David Hutchison, Vice President for Advancement
Ms. Sheri Goff, Financial Aid Assistant & ACS Representative
Dr. Gary Morris, Vice President for

Call to Order

Chairperson Greg Smith called the meeting to order at 12:53 pm.

A quorum was established.

Approval of Minutes

RALPH HOLDER MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 29, 2017 MEETING AS PRESENTED. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Report on FY2017 Audit – Mr. Les Harbour, Audit Manager for Hayflich, PLLC, presented a brief overview of the audit that included the following:

The audit field work began in September 2017 and

Enrollment Management Committee

Marty Carver, Vice President for Enrollment, reported that the Committee discussed the following:

Importance of understanding recruitment and the focused recruitment on full time students to live on campus.

Admissions improved its delivery methods and face to face communication with prospective students which includes hosting Meet N' Greets.

The Winter Open House was held last weekend with 244 guests attending.

Another open house is scheduled for March 24, 2018.

Mr. Carver requested that Stacy Adkins, Director of the Academic Success Center, attend the next Board meeting to provide a report on retention.

Student and Academic Affairs Committee

Ralph Holder, Chair, asked the Committee staff members and Vice President members to present a report.

Mr. Jason Phares announced the following:

Computers have been replaced in all classrooms.

RAM (Random Access Memory) has been upgraded in the Science Building.

The new website will be easier to navigate and all departments will have the option to change information and pictures from within their area.

Progress is being made with the online courses and Robin Cottrill has trained the professors.

Mr. Larry Baker disseminated an ACF flyer that was provided to every legislature regarding how the PEIA bill will effect faculty, staff, and students. He

President Pellett – Planning to add a Special Assistant to the President role to focus on inclusivity to encourage minority and gender diversity representations in leadership. The responsibilities will probably be an added feature to a current position.

Mr. Rusty Vineyard – Student Life will be hosting an event in line with Black History Month, “Ain’t I A Woman,” performed by Chamber Music Theatre at 6:00 pm this evening at the Fine Arts Center. Admission is free.

Mr. Jason Phares distributed new electronic tablets to Board members.

President Pellett announced that Mr. Phares will hold a training orientation for all at the next Board meeting.

Adjournment

With no further business and hearing no objection, Vice Chairperson Butcher adjourned the meeting at 2:05 pm.

Greg Smith
Chairperson

Tim Butcher
Vice Chairperson

Teresa Sterns
Executive Assistant to the President